

Tamarack Trails Community Services Association
Board Agenda
Tuesday, November 20, 2018
6:30 pm - Clubhouse Community Room

- I. Welcome Incoming Board Members* (Anne Rohr, Janet Hirsch, George Meyer) and Acknowledge Out-going Board Members (Ric Genthe, Pat Laubach)

- II. Approval of the BOD Minutes – 4 minutes
 - A. 2018-10-16 BOD Meeting Minutes
 - B. 2018-11-04 BOD Email Minutes
 - C. 2018-11-19 BOD Orientation Notes

- III. Community Correspondence - 5 minutes
 - A. Georgina Luecker (75 O.C.) Water Damage- Mold Remediation
 - B. Suzanne Burpee (7335 T.L.) Garden Issue
 - C. Other

- IV. Property Manager's Report, **Questions and Clarification** - 15 minutes
 - A. Staff Benefits for 2019
 - B. Snow Shoveling Contract
 - C. Bids for 2019—stormwater 15-21 OC; master stormwater plan
 - D. Bobcat Tires- See MC report.
 - E. Staff Evaluation Completed

- V. September/October 2018 Financial Report - 15 minutes
 - A. Report Highlights
 - B. Other Items

- VI. Committee Reports - 20 minutes
 - A. ARB – Meeting minutes of November 7, 2018 to review.
 - a. Resident Requests: 12 PO, 52 OC, 7435 CC (tree removal)
 - b. Tree Removal Report

 - B. Amenities – No meeting held.
 - a. Appointment – Pat Laubach, 7415 Tree Ln.

 - C. Finance – 2018-09-24 Meeting Minutes to Review
 - a. Appointments: Deni Popic, Larry White and Janet Zimmerman as new members
 - b. 2019 Budget Discussions

 - D. Garden – Meeting minutes 2018-10-23 to review
 - a. Potluck held
 - b. Fall clean up and deep plowing
 - c. Other

- E. Human Resources – No meeting held.
 - F. Maintenance – Review meeting minutes from 2018-11-06
 - a. Staff: Equipment Inventory; Salt Storage Solutions; Other Items
 - b. Approve the *use money from the 2018 “tree account” (#55000) to buy 4 new tires for the bobcat. Estimated cost at the time of the meeting was roughly \$1,468.85*
 - c. Update email Vote 2018-11-13
 - d. Resident Use of Security Cameras- privacy issues, ARB standards
 - e. Ensuring accurate assessment of decks and patios
 - f. Implement Work Order Procedure
 - G. RAC – Minutes from Meeting held 2018-10-30
 - a. Holiday Party, Thursday Dec. 6th @
 - H. Welcome – Minutes from Meeting held 2018-11-05
 - a. Two possible vacancies for 2019
 - b. Updating materials for Welcome Packet
 - c. Updating grid with new resident contact info.
 - I. Nominations & Elections- No meeting held.
- VII. Old Business - 20 minutes
- A. Review and Comment Work Order Comment Cards
 - B. Review Parking Lot -- outstanding issues
 - C. Update on West Place II Plans and Workgroup Activities, Meeting Held Nov. 12th (Now referred to West Place 5)
 - D. Update on Sauk Creek Restoration Meeting Held Nov. 13
 - E. Update on Stormwater Workgroup
- VIII. New Business - 20 minutes
- A. Review and Approve Proposed 2019 Budget (materials dated 11/14/2018)**
 - B. Review and Consider Budget Options from Budget Workgroup (11/14/2018)**
 - C. Provide Updated and Board Approved Budget Materials to Residents**
 - D. Review of Annual Meeting Held October 22, 2018
 - a. Private Drive Signage
 - b. Video Camera
 - c. Other
 - E. Review of Public Safety Meeting Held Nov. 5th
 - F. Good Life Articles—annual filing of rental leases with office; Committee Chair Elections and New Member Appointments;
 - G. Other
- IX. Review Board Calendar - 5 minutes
- A. Establish Date for Year-end/Holiday Staff Luncheon – Tues. Dec. 11th @

11:30 AM

B. Confirm 2019 BOD Meeting Dates (NOTE: 3rd Tues. Feb. 19, 3rd Tues. is Primary Election)

X. Adjourn for Executive Session—discuss staff reviews, bonuses and salary adjustments

XI. Adjourn

*Terms of Incoming Board Members begin at end of November Board meeting.

Reminders:

Staff Holiday Luncheon, Tuesday December 11, 2018 @ 11:30 AM

BOD Meeting, Tuesday, December 18 or 11, 2018 @ 6:30 pm

New BOD Orientation— Set 2nd date

Attachments: BOD Minutes 10/16 & 11/4; Comm Minutes: ARB, RFC, GC, MC, RAC, WC;
Financials--Sept/Oct 2018; 2019 Budget Item Materials