

Tamarack Trails Community Services Association

Architectural Review Board Meeting

June 12, 2024 Minutes APPROVED

1. **Confirm Quorum:** P. Maddox, I. Popic, J. MacCubbin, B. Hughes, B. Karabis, E. Siegel, D. Larson (Board Liaison.) **Attending Residents:** Stephen Gosch, Eileen Kramer, 73 Oak Creek Trail
2. **Additions to Agenda:** Responsibility Chart – needs feedback from BoD
3. **Approval of Minutes** of May 8, 2024: Motion to Approve (Hughes, Popic).
APPROVED
4. **Resident Requests** -requests and related documents sent to ARB prior to this meeting:
 - a. **14 Pin Oak – MacCubbin**, request to install standard Rain Barrel, ARB Form 2 submitted, request Tamarack staff to assist with install. MOTION to Approve as submitted. (Hughes, Karabis). APPROVED as submitted. ARB Contact: Popic
 - b. **60 Oak Creek Trail – Foster**. Form 2 Submitted with info from Waunakee Remodeling, will use Anderson Renewal Windows. MOTION to Approve (MacCubbin, Popic). APPROVED as proposed. ARB Contact: Maddox.
 - c. **7318 Cedar Creek Trl- Heusinger** – Form 2 submitted for replacement of 5 window units(including 3 panel garage window), 1 patio sliding door and one sidelight. Marvin Essential products windows will be used; work to be done by CRW Construction. Tamarack staff will inspect for possible wood rot and remediate as necessary. Use Tamarack exterior trim as needed. Note: City Permits, must be pulled by owner or contractor. MOTION to Approve (Hughes, Karabis) to replace windows and patio door as specified, with assistance from Tamarack as needed. APPROVED. ARB contact: MacCubbin.
 - d. **73 Oak Creek Trl** – Gosch, Kramer – Form 1 submitted to update electrical service (Design Electric) and install heat pump (Harker Heating). Additional photos submitted. Motion to Approve as submitted (Popic, Maddox), APPROVED. ARB Contact: Popic
5. **Chair's Report**

Walkaround is Complete, additional photos will be added and data is being recorded on spreadsheets and will then be compiled into annual report.

Project Letters sent following May meeting:

207 Randolph- patio door replacement

201 Westfield- Vellux sun tunnels

38 Oak Creek- rain barrel

6. Ongoing Business

- a. Updates from Walkaround team observations

Discussion re: 66 Oak Creek Repair/ reconstruction of deck. Use the ARB density calculator to determine if current large-sized deck is included. MacCubbin will locate and share needed standards and historical records, Larson may discuss with BoD and/or Association Manager.

- b. **Good Life topics** – continuing 50 Years activities; reminder that outdoor firepits are not allowed, although a few were noticed; be a good neighbor – don't take up excessive parking spaces on trails, utilize driveway parking or street parking.

7. Old business

White's deck is progressing and nearing completion.

201 S Westfield – sun tunnels have been installed.

201 Randolph – Rail/Fence cutout is done.

8. Motion to Adjourn (MacCubbin, Popic) Adjourned at 5:15PM

Schedule of ARB Meetings:

July 10 (Popic will preside), August 14, Sept 11, October 9 (Siegel will be absent), Nov 13, no Meeting in December.

Meetings are currently held at 4PM on the second Wednesday each month at the Club House.